



# ROBERT E. WEBBER INSTITUTE FOR WORSHIP STUDIES

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## Common Database Features and Tools

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# Database Platforms

- Each library database may have a different “platform” -- an interface that enables you to search for materials.
- Many platforms have similar features to assist in the research process. This tutorial will cover some common platform tools.

*The IWS library resources are on several platforms:*


- **EBSCOhost** – hosts ATLA/ATLAS and IWS eBooks
- **Koha** – hosts the library catalog
- **TREN** – hosts the IWS thesis collection
- **WorldCat.org** – free internet resource hosted by OCLC

# Common Platform Tools

## Tools


 Add to folder

 Print

 E-mail

 Save

 Cite

 Export

 Create Note

 Permalink

 Share

Some of the common platform features and tools include:

- Personal folder (requires a login) to save lists, notes, searches, and search history
- Citation assistance
- Create a permalink – a direct link to get back to an item in the database
- Export or e-mail citations or documents

The following screen shots show some examples from IWS resources.

# IWS Library Resources

- **Catalog**

- Searches 10,000 books and other materials housed in the library collection on the IWS campus.

- *Subscription Databases*

- **ATLA/ATLAS** (American Theological Library Association)

- *ATLA Religion Database*: index of 1.6 million+ articles, book reviews, and essays in all fields of religion
- *ATLA Serials*: full-text articles from 220 journals

- **eBooks on EBSCO**: Small collection of digital books.

- *Selected Free Resources*

- **WorldCat**: Catalog of thousands of libraries around the world.
- **Google Scholar**: Google search for scholarly literature, including articles, theses, books, and abstracts.

# Catalog Account

- New student login:
  - ID = firstname.lastname
  - PW = lastname4iws
- Upon first login, change your password (suggested PW: use same password as Moodle & Populi)
- For password help, e-mail [library@iws.edu](mailto:library@iws.edu)
- You can search without an account – the account lets you save lists, see your checked-out books, and place holds

[Log in to Your Account](#)



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# Catalog Account -- Cart

- Select an item from the results to add to a Cart or List

Select All Clear All Highlight Add to: Cart Save Place Hold

1. [Liturgy: worship and work](#)  
by Shafer, Floyd Doud .  
Type: Book; Format: print bibliography ; Literary form: not fiction  
Publisher: Philadelphia, Board of Christian Education, United Presbyterian Church U.S.A. [1966]  
Availability: **Copies available for loan: Main Library [BV10.2 .S48] (1).**  
Actions: Place Hold (0 holds, 0 active) Save to Lists Add to Cart

- The Cart account allows you to e-mail the citation, save it to a list, or place a hold on a selected item

## Your Cart

More Details Send Print Empty and Close Hide Window

Select All Clear All | Selected items : Remove | Add to a list | Place Hold

<input type="checkbox"/>	<a href="#">Liturgy: worship and work.</a> Shafer, Floyd Doud. - Board of Christian Education, United Presbyterian Church U.S.A. Philadelphia, - xii, [1], 109 p. 19 cm.	Book	Main Library Stacks (BV10.2 .S48)
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# Catalog Account -- Lists

- The List feature allows you to create a list of items on a topic to read later, place holds, or download.
- The list can be downloaded in BibTex or RIS format for import into a citation management tool like Zotero.

[Lists](#) → *Worship liturgy*

Select All

Clear All |

 Edit List

 Delete List

 Place Hold

 Tag

 Download List

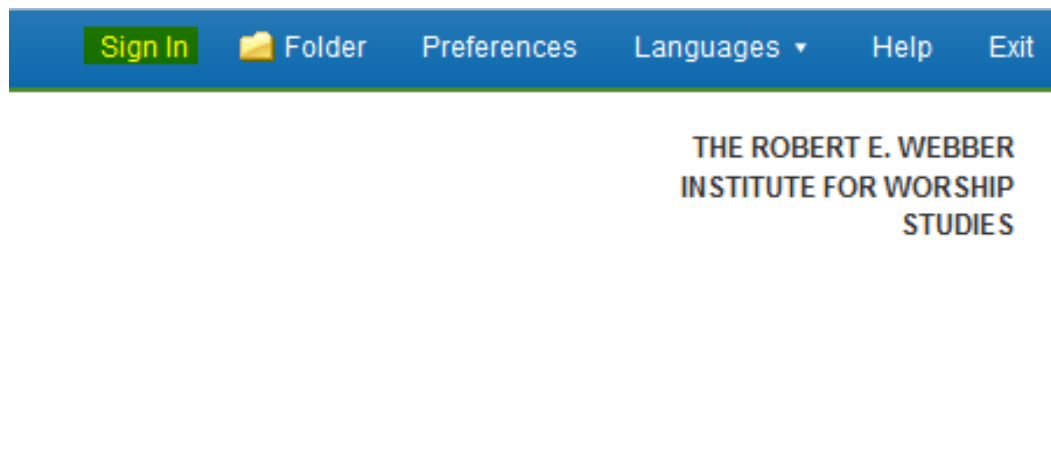
 Print List

	Title ▲	Author	Year
<input checked="" type="checkbox"/>	<a href="#">Creating uncommon worship :</a>	Giles, Richard,	2004
<input checked="" type="checkbox"/>	<a href="#">Liturgy; worship and work.</a>	Shafer, Floyd Doud.	1966
<input checked="" type="checkbox"/>	<a href="#">Pocket dictionary of liturgy &amp; worship /</a>	Provance, Brett S.	2009
<input checked="" type="checkbox"/>	<a href="#">Worship :</a>	Old, Hughes Oliphant.	2002

Remove Selected Items

# EBSCOhost Account

- ATLA/ATLAS and IWS eBooks are on the EBSCOhost platform.
- The EBSCOhost platform provides a personal folder for lists, notes, citations, and saved searches.
- You create your own folder account with your own Login ID and PW (we don't know what it is and can't reset it)
- Suggestion: use IWS Login ID and Password for folder



Upper right corner of screen: Sign In



# EBSCOhost Account

[New Search](#) [Publications](#) [Scriptures](#) [Indexes](#)



## Sign In to My EBSCOhost

[◀ Back](#)

User Name

Password

**Login**

[Create a new Account](#)

Load Preferences from My EBSCOhost

[Forgot your password?](#)

[Forgot your user name and password?](#)

Sign in to access your personalized account.


- ✓ Save preferences
- ✓ Organize your research with folders
- ✓ Share your folders with others
- ✓ View others' folders
- ✓ Save and retrieve your search history
- ✓ Create email alerts and/or RSS feeds
- ✓ Gain access to your saved research remotely

# EBSCOhost Folder

Click the folder icon on the results screen to add a record to the folder. The folder view allows you to:

- Print list of resources
- E-mail list of resources
- Save list of resources
- Export citations


Tools

 Add to folder

Search Results: 1 - 10 of 405

Relevance ▾

Page Options ▾

 Share ▾

1. [Liturgical hospitality within deeply rooted leadership: possibilities and pitfalls in "Eucharistic indwelling engagement"](#)  





Periodical

By: Hess, Lisa Maguire. Source: *Journal of Religious Leadership*, 12 no 2 Fall 2013, p 7-26. Publication Type: Article

**Subjects:** Ross, Maggie; Spiritual life (Christianity); Hospitality--Religious aspects--Christianity; Religions--Relations; Interfaith worship



[PDF Full Text](#) (482.2KB)

2. [O oriens: reassessing eastward eucharistic celebration for renewed liturgy](#)  



Periodical

By: Shaver, Stephen R.. Source: *Anglican Theological Review*, 94 no 3 Sum 2012, p 451-473. Publication Type: Article

**Subjects:** Orientation (Religion); Cardinal points; Lord's Supper--Celebration; Liturgy and theology; Liturgy and architecture; Church architecture--Designs and plans; Clergy and laity; Postmodernism; Altars; Gesture in worship; Peer reviewed



[PDF Full Text](#) (1.6MB)

3. [The eucharistic rite of the Lutheran Book of Worship.](#)  



By: Marshall, Paul Victor, Bp. Source: *Worship*, 54 no 3 My 1980, p 246-256. Publication Type: Article

# EBSCOhost Cite

Click Cite to see a formatted citation for the resource.

[◀ Result List](#) | [Refine Search](#) | [◀ 1 of 2 ▶](#)

## Liturgical hospitality within deply rooted leadership: possibilities and pitfalls in 'Eucharistic indwelling engagement'

**Authors:** [Hess, Lisa Maguire](#)

**Source:** [Journal of Religious Leadership](#), 12 no 2 Fall 2013, p 7-26

**ISSN:** 1935-6943

**Publication Year:** 2013

**Language:** English

**Subjects:** [Ross, Maggie, 1941-;](#) [Spiritual life \(Christianity\);](#) [Hospitality -- Religious aspects -- Christianity;](#) [Religions -- Relations;](#) [Interfaith worship](#)

**Publication Type:** Article


**Genre:** [Peer reviewed](#)

**Issued by ATLA:** 09/02/2016


**Availability:** <http://arl-jrl.org/> (Publisher's URL:)

**Accession Number:** ATLA0001968539

### Tools


 Add to folder

 Print

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 Create Note

 Permalink

 Share

# EBSCOhost Cite

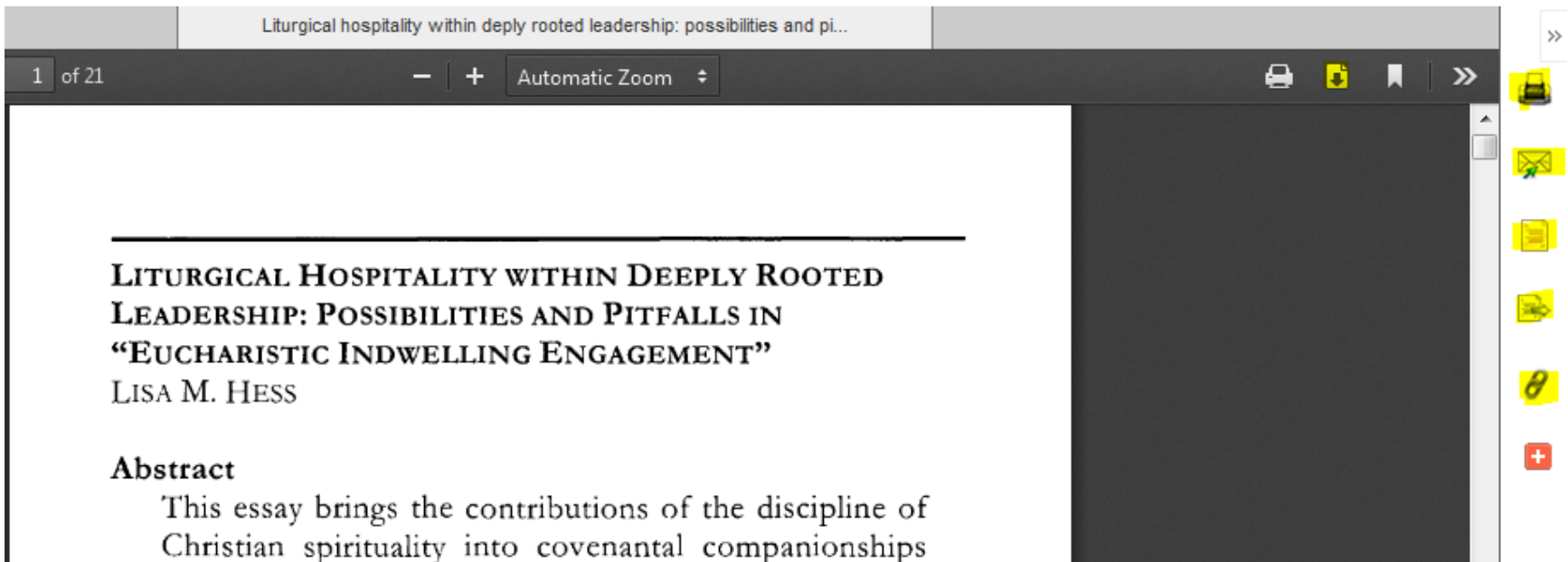
Scroll down to the Turabian formatted citation.  
You can copy and paste the citation into your  
footnote or bibliography.

The screenshot displays the EBSCOhost Cite interface. At the top, there is a window titled "Citation Format" with a close button. Below the title bar, a blue banner contains a note: "NOTE: Review the instructions at [EBSCO Support Site](#) and make any necessary corrections before using. Pay special attention to personal names, capitalization, and dates. Always consult your library resources for the exact formatting and punctuation guidelines." Below the note, there are two sections for citation formats. The first section is titled "Chicago/Turabian: Author-Date" and "Reference List". The citation text is: "Hess, Lisa Maguire. 2013. 'Liturgical hospitality within deeply rooted leadership: possibilities and pitfalls in 'Eucharistic indwelling engagement.' *Journal Of Religious Leadership* 12, no. 2: 7-26. *ATLA Religion Database with ATLASerials*, EBSCOhost (accessed January 4, 2015)." The second section is titled "Chicago/Turabian: Humanities" and "Bibliography". The citation text is: "Hess, Lisa Maguire. 'Liturgical hospitality within deeply rooted leadership: possibilities and pitfalls in 'Eucharistic indwelling engagement.' *Journal Of Religious Leadership* 12, no. 2 (September 1, 2013): 7-26. *ATLA Religion Database with ATLASerials*, EBSCOhost (accessed January 4, 2015)." On the right side of the interface, there is a vertical toolbar with several icons and labels: "Remove from folder", "Print", "E-mail", "Save", "Cite" (highlighted in yellow), "Export", "Create Note", and "Permalink".

# EBSCOhost Full Text Options

In the full-text view, icons on the right enable printing, emailing, and exporting a citation for the individual resource.

Within the .pdf screen, you can download a copy of the article.



The screenshot displays a PDF viewer window. The title bar shows the document title: "Liturgical hospitality within deeply rooted leadership: possibilities and pi...". The viewer interface includes a page indicator "1 of 21", zoom controls with a minus sign, a plus sign, and a dropdown menu set to "Automatic Zoom". On the right side of the viewer, there is a vertical toolbar with several yellow icons: a printer, a document with a checkmark, a document with a magnifying glass, a document with a plus sign, a document with a minus sign, and a red plus sign. The main content area shows the following text:

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**LITURGICAL HOSPITALITY WITHIN DEEPLY ROOTED LEADERSHIP: POSSIBILITIES AND PITFALLS IN "EUCHARISTIC INDWELLING ENGAGEMENT"**  
LISA M. HESS


**Abstract**  
This essay brings the contributions of the discipline of Christian spirituality into covenantal companionships

# WorldCat

- Free resource at <http://www.worldcat.org/>
- Holdings of libraries worldwide
- Many of the same features as EBSCO
- Create a personal account to save lists to a folder
- Also helps locate resources in nearby libraries

Home | Search

Create lists, bibliographies and reviews: [Sign in](#) or [create a free account](#)



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eucharistic worship Search everything

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**Sign in to create lists, bibliographies and reviews** of library materials

User Name:

Password:

Remember me on this computer.

[Forgot your password?](#) | [Create a free account](#)

***NOTICE:** By accessing and using WorldCat services, you hereby consent to your personal data, and any other data you provide, being transmitted to and stored in the United States of America.*

# WorldCat Citations

- Click Cite/Export
- Choose Turabian for a formatted citation to copy and paste into a document
- Export a citation into a bibliographic management tool

[<< Return to Search Results](#)

[Add to list](#) [Add tags](#) [Write a review](#) Rate this item: ☆☆☆☆☆

**The Church's offering : a brief s**

Author: [Henry De Candole](#)

Publisher: London : Mowbray ; New York : Morel

Edition/Format: Book : English : Rev. ed [View all e](#)

Database: WorldCat

Rating: ☆☆☆☆☆ (not yet rated) [0 with rev](#)

Subjects: [Lord's Supper](#)

More like this: [Similar Items](#)

**Cite/Export**

**Copy a citation**

- APA (6th ed.)
- Chicago (Author-Date, 15th ed.)
- Harvard (18th ed.)
- MLA (7th ed.)
- Turabian (6th ed.)**

De Candole, Henry. *The Church's Offering: A Brief Study of Eucharistic Worship*.  
London: Mowbray, 1951.

**Export a citation**

[Export to RefWorks](#) [Export to EndNote / Reference Manager](#) [Export to EasyBib](#)  
[Export to EndNote / Reference Manager\(non-Latin\)](#) [Cancel](#)

**Note:** Citations are based on reference standards. However, formatting rules can vary widely between applications and fields of interest or study. The specific requirements or preferences of your reviewing publisher, classroom teacher, institution or organization should be applied.

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