



ROBERT E. WEBBER INSTITUTE FOR WORSHIP STUDIES

Library Orientation for New Students
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Susan A. Massey, Library Director
susan.massey@iws.edu

Learning Objectives

New students will be able to:

- Find and use the IWS Library while on campus
- Find and use IWS Library resources when off campus
- Find help using IWS Library resources for research
- Know about bibliography management tools

Why do I need to know this?

Class assignments require doing research using scholarly resources available free through the library.

IWS Library Introductions



- **Susan Massey**, *Library Director*, earned an M.Div. from New Orleans Baptist Theological Seminary and a Master of Library and Information Science from Louisiana State University. Contact Susan for research assistance and help using online library resources.



- **Carol Hayes**, *Library Assistant*, serves as the day-to-day face of the library, assisting students with access to print and digital IWS library resources.

IWS Library Contact Info

E-mail [*the fastest way to get help*]

- Library Director: Susan Massey susan.massey@iws.edu
- Library Assistant (and Director): library@iws.edu

Contact Form on Library Website

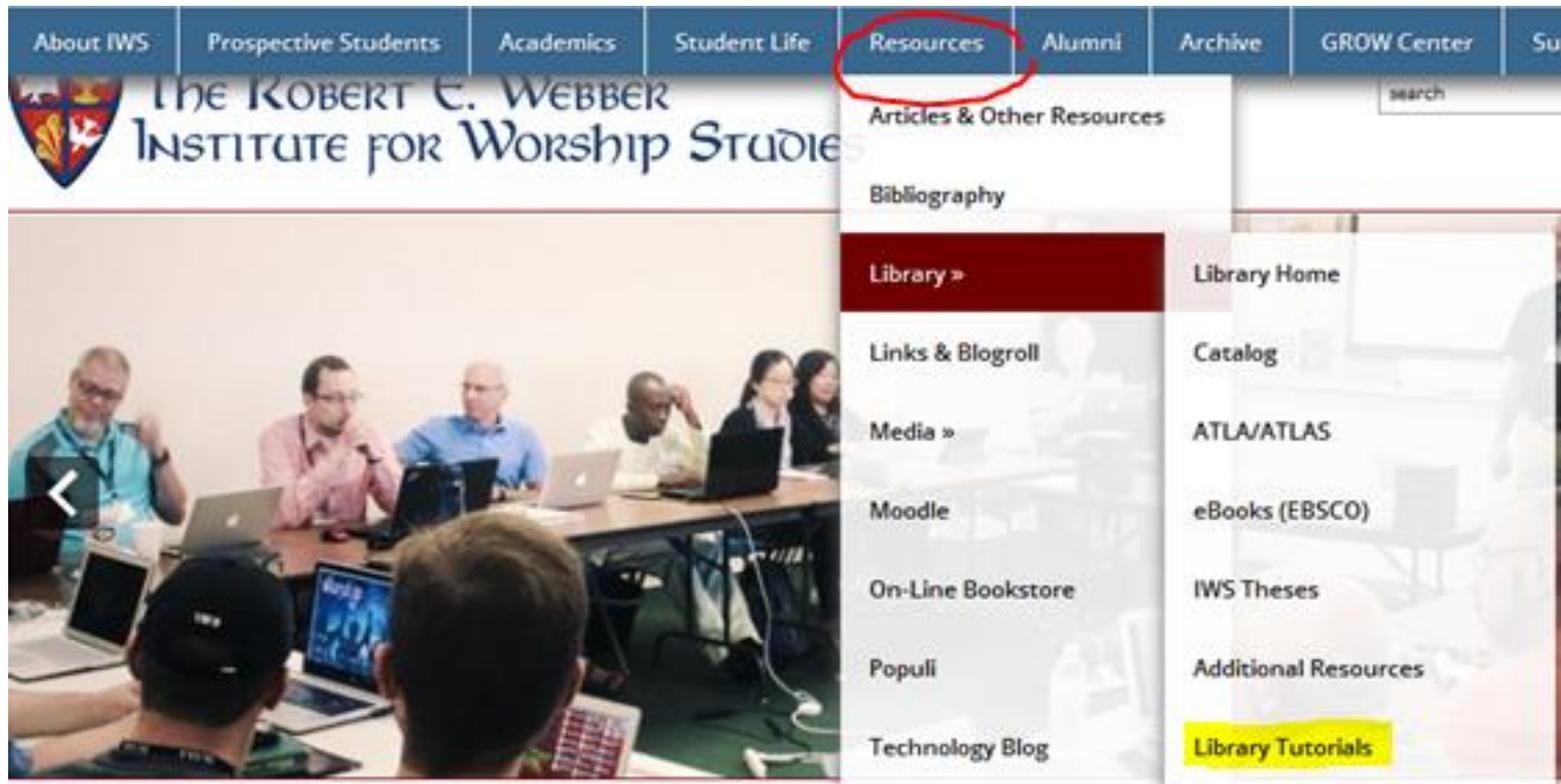
- Goes to library email address
- Include your contact information and question

Phone [office staffed part-time, goes to VOIP e-mail]

- Local: 904-264-2172, Option 6
- Toll-free (USA & Canada): 1-800-282-2977, Option 6

IWS Library Website

- Go to IWS home page: www.iws.edu
- Select *Resources, Library*



The screenshot shows the top navigation bar of the IWS website. The 'Resources' menu item is circled in red. A dropdown menu is open under 'Resources', with 'Library' highlighted in a dark red bar. The 'Library' dropdown menu lists the following items: Library Home, Catalog, ATLA/ATLAS, eBooks (EBSCO), IWS Theses, Additional Resources, and Library Tutorials (highlighted in yellow). The main content area features the IWS logo and a photograph of a group of people in a meeting room.

Navigation Bar: About IWS | Prospective Students | Academics | Student Life | **Resources** | Alumni | Archive | GROW Center | Support

Logo: THE ROBERT E. WEBBER INSTITUTE FOR WORSHIP STUDIES

Search: search

Resources Dropdown:

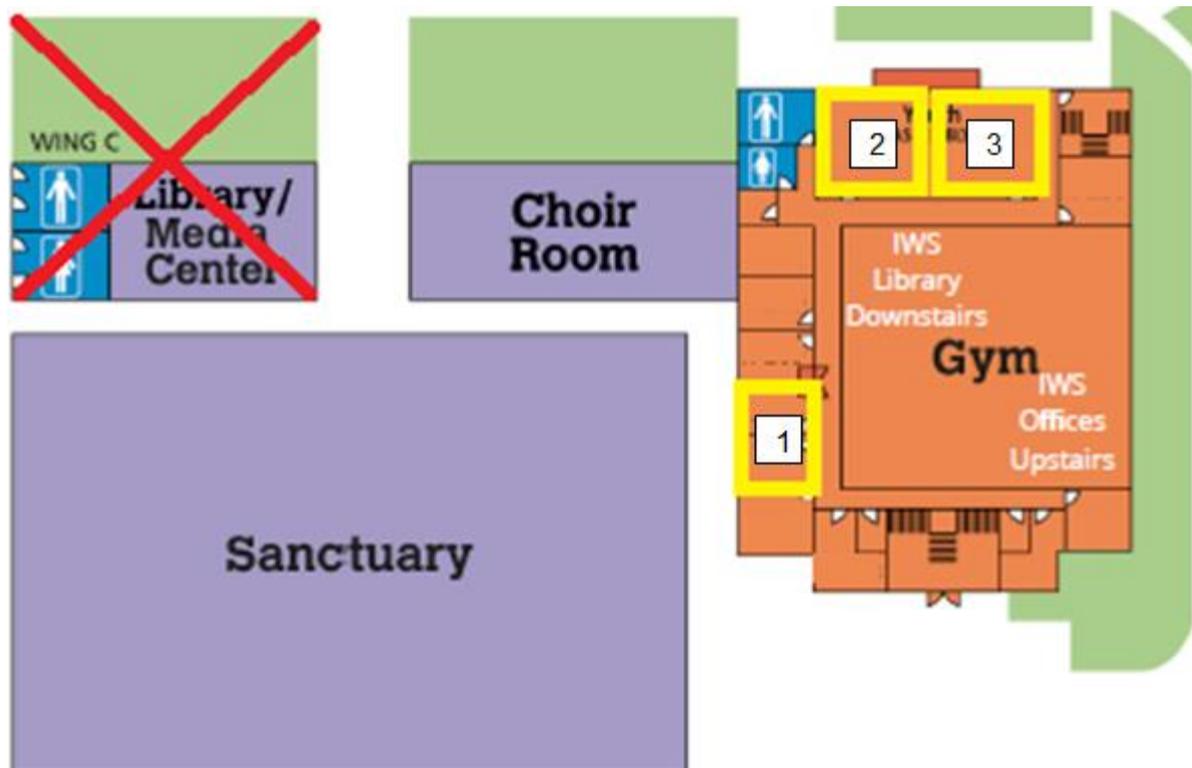
- Articles & Other Resources
- Bibliography
- Library >**
- Links & Blogroll
- Media »
- Moodle
- On-Line Bookstore
- Populi
- Technology Blog

Library Dropdown:

- Library Home
- Catalog
- ATLA/ATLAS
- eBooks (EBSCO)
- IWS Theses
- Additional Resources
- Library Tutorials**

IWS Library in HAB Family Life Center

1. Webber Reading Room (non-circulating books, check-out desk)
2. General Stacks (theses, circulating books, study space)
3. General Stacks (circulating books)



Ways to Use the IWS Library On-Site

- Search the **Library Catalog** to find books.
- Save books on **Hold** shelf to review on-site.
- Browse the **Reserve** shelf to review required books before buying them.
- Browse previous **IWS dissertations**.
- Use **study space** in Webber and Stacks rooms.

Library is closed during mandatory activities.

IWS Library Policies

- Check out up to 15 books at a time.
- Books due at end of semester (November 1 or April 15).
- Renew one time for 4-weeks via e-mail.

Request and Return Books:

- Students in the U.S. may request books to be mailed to them by e-mailing library@iws.edu. Return books must be postmarked by the due date and shipped with tracking.
- International/overseas students may check out books while on-site and return them at the beginning of the next on-site session. Books will not be mailed outside the U.S. Do not mail books back to IWS from overseas.

Two Basic Types of Library Materials (or, Why Should I Use the Library?)

The library offers materials that IWS has purchased but are free to students.

- *Physical materials* reside on-site.
- *Online materials* can be read on a computer wherever there is Internet access. These include full-text journal articles and ebooks.

Types of Online Library Resources

- **Subscription resources** are paid for by the library and users must login to have access.
Note: Not all online material is freely available on the Internet, and some sites charge fees to users.
- **Free resources** do not require subscriptions, but libraries collect links to reliable and scholarly sites organized by topics of interest to their users.

Evaluating Information Resources

- *Scholarly vs Popular* -- Scholarly resources are written by experts in the field and supported by research, while popular resources are written for general audiences and usually lack references to support assertions.
- *Refereed (or peer-reviewed)* -- Articles are reviewed for credibility and quality by authorities in the field of study before acceptance for publication.
- *Website* -- The domain type may help indicate reliability and accuracy. For example,
 - .edu = academic institution with scholarly information
 - .gov = federal government site
 - .org = nonprofit, may include bias by advocacy groups
 - .com = commercial, may be biased to make sales

IWS Library Website

- Go to IWS home page: www.iws.edu
- Select *Resources, Library*
- NOTE: Get help from *Library Tutorials* or e-mail library@iws.edu



The screenshot shows the navigation menu of the IWS Library Website. The top navigation bar includes links for About IWS, Prospective Students, Academics, Student Life, Resources (circled in red), Alumni, Archive, and GROW Center. Below the navigation bar is the IWS logo and the text "THE ROBERT E. WEBBER INSTITUTE FOR WORSHIP STUDIES". A search box is visible on the right. The main content area features a photograph of a group of people in a meeting room. The navigation menu is open, showing a list of links: Articles & Other Resources, Bibliography, Library > (highlighted in red), Links & Blogroll, Media >, Moodle, On-Line Bookstore, Populi, and Technology Blog. A secondary menu is visible on the right, listing: Library Home, Catalog, ATLA/ATLAS, eBooks (EBSCO), IWS Theses, Additional Resources, and Library Tutorials (highlighted in yellow).

Library Resources Provided by IWS

- [Catalog](#): A database of 10,000 physical materials available on-site from the IWS library.
- [ATLA/ATLAS](#): An online index of resources on religion and a full-text collection of more than 220 major religion and theology journals.
- [eBooks on EBSCO](#): Books on worship and Bible commentaries that can be accessed online.
- [IWS Thesis Collection](#): Digital copies of IWS theses are available through the library catalog via Populi Library.
- [Additional Resources](#): The library has selected additional free and subscription Internet resources that may help in your research.

IWS Library Catalog: Login

- Catalog web address:
<http://iws.kohalibrary.com/>
- You can search the catalog without logging in
- Login to place holds, make lists, or see what you have checked out.
 - **Login ID:** same as IWS login, usually firstname.lastname
 - **Password:** new students = lastname4iws
 - **Password help:** library@iws.edu
- *For Catalog help, see the library tutorials.*

IWS ATLA/ATLAS Login

ATLA/ATLAS

<http://iws.edu/resources/library/resources/atla/>

Login with IWS username and password (same as Moodle and Populi)

ATLA Religion Database with ATLASerials

Log in below with your IWS User ID and password to access available databases. If you have forgotten your password, you may reset it through the Populi system.



IWS ATLA/ATLAS and eBook Search

- ATLA/ATLAS and IWS eBooks are on the EBSCOhost platform.
- On the Advanced Search screen, Choose Databases to select both ATLA/ATLAS and eBooks to search at the same time.

The screenshot displays the EBSCOhost search interface. At the top, there are navigation tabs: "New Search", "Publications", "Scriptures", and "Indexes", along with a "Sign In" link. The main search area shows a search query: "Searching: ATLA Religion Database with ATLASerials". A red circle highlights the "Choose Databases" button. Below the search bar, there are two "AND" dropdown menus and a "Select a Field (optio..." dropdown. The "Search" and "Clear" buttons are also visible. A "Search Options" panel is open on the left, showing "Search Modes and Expanders" with radio buttons for "Boolean/Phrase", "Find all my search terms", "Find any of my search terms", and "SmartText Searching".

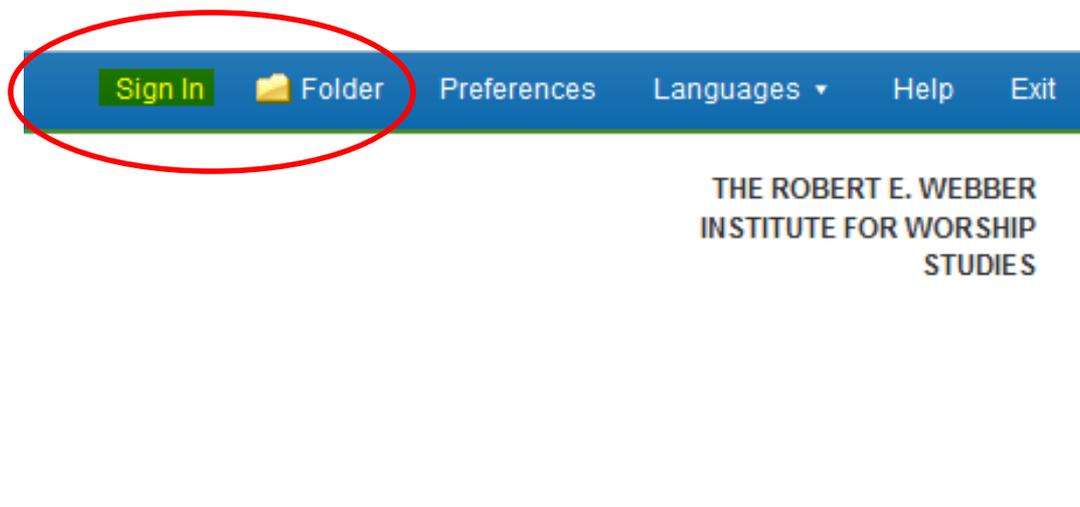
The "Choose Databases" dialog box is open, showing the following options:

- Select / deselect all
- ATLA Religion Database with ATLASerials
- eBook Collection (EBSCOhost)

Buttons for "OK" and "Cancel" are present at the bottom of the dialog box.

EBSCOhost Account

- The EBSCOhost platform provides a personal folder for lists and citations.
- You create your own folder account with your own Login ID and PW (we don't know what it is and can't reset it)
Suggestion: use IWS Login ID and Password to set up folder



Upper right corner of screen: Sign In

EBSCOhost Folder

Click the folder icon to the right of results to add a record to the folder.

Folder view allows you to:

- Print list of resources
- E-mail list of resources
- Save list of resources
- Save searches
- Export citations

Search Results: 1 - 10 of 405

Relevance ▾

Page Options ▾

Share ▾

1. [Liturgical hospitality within deeply rooted leadership: possibilities and pitfalls in "Eucharistic indwelling engagement"](#)



Periodical

By: Hess, Lisa Maguire. Source: Journal of Religious Leadership, 12 no 2 Fall 2013, p 7-26. Publication Type: Article

Subjects: Ross, Maggie; Spiritual life (Christianity); Hospitality--Religious aspects--Christianity; Religions--Relations; Interfaith worship



[PDF Full Text](#) (482.2KB)



2. [O oriens: reassessing eastward eucharistic celebration for renewed liturgy](#)



Periodical

By: Shaver, Stephen R.. Source: Anglican Theological Review, 94 no 3 Sum 2012, p 451-473. Publication Type: Article

Subjects: Orientation (Religion); Cardinal points; Lord's Supper--Celebration; Liturgy and theology; Liturgy and architecture; Church architecture--Designs and plans; Clergy and laity; Postmodernism; Altars; Gesture in worship; Peer reviewed



[PDF Full Text](#) (1.6MB)



3. [The eucharistic rite of the Lutheran Book of Worship.](#)



By: Marshall, Paul Victor, Bp. Source: *Worship*, 54 no 3 My 1980, p 246-256. Publication Type: Article



Common Online Platform Tools

Tools

 Add to folder

 Print

 E-mail

 Save

 Cite

 Export

 Create Note

 Permalink

 Share

Some common online database features and tools to look for:

- Personal folder (requires a login) to save lists, notes, searches, and search history
- Create formatted citations
- Create a permalink – a direct link to get back to an item in the database
- Export or e-mail citations or documents

IWS Thesis Collection

On the IWS website, go to: Resources—Library—IWS Theses

IWS Thesis Collection

IWS keeps on hand two copies of every thesis for each graduating Doctor of Worship Studies student. These bound volumes are available for use in the IWS library. Digital copies are available to IWS students, staff, and faculty through the library catalog. Alumni should [contact the Library staff](#) to obtain copies of theses if they have forgotten their login credentials.

A current listing of IWS theses is available in two forms:

- [IWS Thesis Collection \(Chronological, 2018 Update\)](#)
- [IWS Thesis Collection \(Alphabetical by Author, 2018 Update\)](#)

How to Obtain Copies of IWS Theses

- Digital copies of IWS theses are on the Populi Library platform and can be retrieved via the Library Catalog
- Search the catalog by author, title, or subject
- When you find the thesis record you want in the catalog, click on the “online access” link

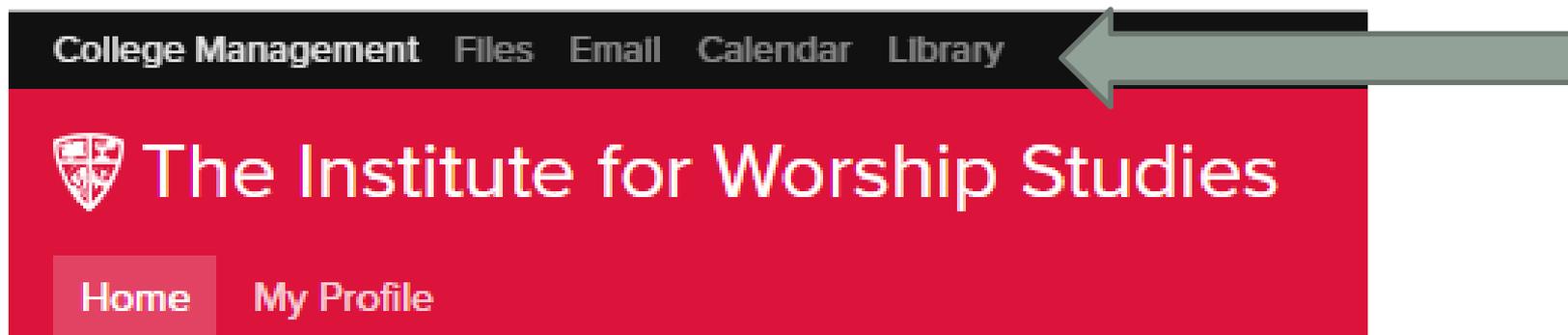
Select All Clear All Highlight Add to: Save Place Hold

1. [Enhancing a regular discipline of common prayer at Grace Episcopal Church in Orange Park, FL](#)
by Hart, James R .
Type: Book; Format: print bibliography ; Literary form: not fiction
Publisher: ©2002.
Online Access: [Access restricted to IWS students, faculty and staff. Click here for digital copy.](#) 
Availability: Copies available for loan: Main Library [Online in Populi] (1). Copies available for reference: Main Library [:
Actions: Place Hold (0 holds, 0 active) Add to Cart

- You may be asked to login to Populi to retrieve the file

How to Obtain Copies of IWS Theses

- ALTERNATELY: Digital copies of IWS theses can also be retrieved directly in Populi Library
- Login to Populi with your IWS username and password
- Click on the “Library” link on the top menu bar



- You can search by author, title, or subject
- Click on the full record to download a thesis file

IWS Library Additional Resources

Library selected links to free and subscription research resources, some with full-text access.

- [WorldCat](#): Catalog of thousands of libraries around the world. “Find it in a library” near you.
- [Christian Classics Ethereal Library](#): Writings of the Church Fathers and the Protestant Reformers.
- [Google Scholar](#): Google search for scholarly literature, including articles, theses, books, and abstracts.
- [Perseus Project](#): Collection of ancient and classical works, some translated into English.
- [ATLA Cooperative Digital Resources Initiative](#). A repository of digital images contributed by ATLA member libraries, including woodcuts, photographs, slides, papyri, coins, maps, postcards, manuscripts, lithographs, art and icons.

IWS Library Additional Resources: Theses from Other Institutions

- [RIM ATLA Dissertation Search](#)
- RIM® Online is a freely available database that indexes citations to DMin and DMiss projects from ATS accredited theological schools in the United States and Canada. Indexing began in 1981. Author, title, project advisor, institution, and subject access are provided. An abstract is included when one has been provided by the author.
- [Theological Research Exchange Network \(TREN\)](#)
- The Theological Research Exchange Network (TREN) is a library of over 24,010 theological thesis/dissertation titles representing research from 145 institutions, including IWS. TREN also makes available conference papers of several academic societies. IWS subscribes to TREN edocs, so *IWS students, staff and faculty may obtain a copy of any TREN electronic document at no cost* by emailing a request to library@iws.edu. Microfiche and printed copies of TREN documents are not included in the subscription but can be requested for a fee.

Bibliographic Management Tools

Free citation managers: Create, store, and annotate citations for footnotes and bibliographies

- EndNote Basic <http://endnote.com/>
- Mendeley <https://www.mendeley.com/>
- Zotero <http://www.zotero.org/>

GET HELP

- Check out the Library Tutorials on the IWS Website.
- Email Library staff:
library@iws.edu