



# ROBERT E. WEBBER INSTITUTE FOR WORSHIP STUDIES

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## Searching the IWS Library Catalog

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# IWS Library Catalog

- Go to the IWS home page: <https://iws.edu>
- Select *Resources* > *Library* > *Catalog*



The ROBERT E. WEBBER  
INSTITUTE FOR WORSHIP STUDIES

GROW Center SU

Forming Servant Leaders in Christian Worship Renewal

The screenshot shows the IWS website's navigation menu and main content area. The navigation menu is dark blue with white text and includes: Home, About IWS, Admissions, Academics, Students, Resources, Alumni, Support IWS, and Archive. The 'Resources' menu is open, showing a list of options: Articles & Other Resources, Bibliography, Blogs, Library (highlighted with a yellow arrow), Media, Moodle, On-Line Bookstore, Populi, and Webber Institute Books. Below the 'Library' option, a sub-menu is visible with the following items: Library Home, Catalog (highlighted with a green box), Atla RDB & Atlas PLUS, eBooks (EBSCO), IWS Theses, Additional Resources, Library Tutorials, and Contact Library Staff. The main content area features three large images: a COVID-19 virus particle with the text 'COVID-19 Updates & Resources', a group of people in a worship setting with the text 'Work to Bring Re...', and a person with the text 'Prospective Students: Is IWS For Me?'. A 'READ MORE' button is visible below the 'Work to Bring Re...' image.

# IWS Library Catalog - Basic Search

- You can search the library catalog without logging into your personal account
- You can do a basic keyword search in the main page search box
- Use the pull-down arrow next to “Library Catalog” to search by title, author, subject, etc.

The screenshot displays the IWS Library Catalog search interface. At the top right, there is a user account link: "My account [log in]". The main header features the logo for "The Robert E. Webber Institute for Worship Studies" on the left and a search bar on the right containing the text "drama of scripture". Below the search bar, a dropdown menu is open, showing search criteria options: "Library Catalog", "Title", "Author", "Series", and "Subject". The "Title" option is currently selected and highlighted in yellow. Below the search bar, there is a navigation bar with links for "Home" and "Advanced Search". At the bottom of the search results area, it shows "You searched for (drama of scripture) sorted by Relevance" with a dropdown arrow next to the sorting option.

# Catalog Advanced Search

Click Advanced Search on the menu bar to refine your search and get more specific results.

- *Field-specific searching:* you can combine search terms from specific indexes like author and title.
- You can also limit by material format or item location.

The screenshot shows the 'Advanced search' page of a library catalog. At the top, a navigation bar includes 'Home', 'Advanced Search' (highlighted with a red box), 'Course Reserves', and 'Lists'. The main content area is titled 'Advanced search' and contains several sections:

- Search for:** A section with a dropdown menu set to 'Include all'. Below it are two rows of search criteria:
  - Row 1: A dropdown menu set to 'Title', a text input field containing '(drama of scripture)', and a red minus sign.
  - Row 2: A dropdown menu set to 'Author', a text input field containing 'Bartholomew', and a red minus sign followed by a plus sign and the text 'Add another'.A blue 'Search' button and a 'Clear' link are positioned below these criteria.
- Limit search results:** A section with a heading 'Limit by Publication date' and two input fields for 'Between YYYY' and 'and YYYY'. Below this is the text 'Leave either field blank for open-ended date range'.
- Limit by Item type:** A section with a heading and two columns of checkboxes:
  - Left column:  Book,  Electronic Book,  Non-Circulating
  - Right column:  Course Reserves,  Media (Audio),  Periodical
- Limit by Shelving location:** A section with a heading and two columns of checkboxes:
  - Left column:  Course Reserves,  Periodicals,  Reference,  Webber Collection
  - Right column:  EBSCO eBook,  Populi Library,  Stacks

# Search by Subject

## Topic

[Lord's Supper](#) (4)

[Lord's Supper.](#) (3)

[Public worship.](#) (3)

[Worship](#) (3)

[Church.](#) (2)

[Liturgics.](#) (2)

[Baptism.](#) (1)

[Christian education.](#) (1)

[Christianity](#) (1)

[Christianity and culture.](#) (1)

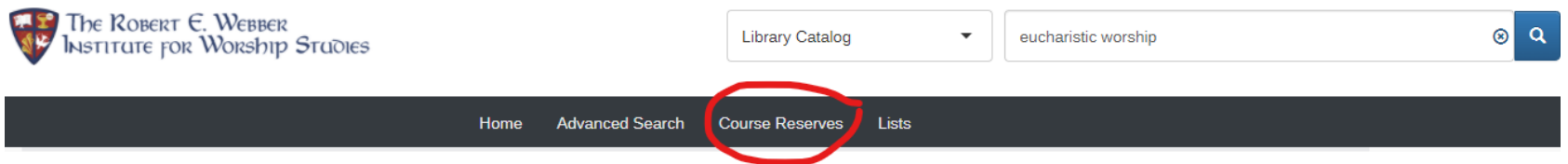
[Church](#) (1)

[Evangelicalism.](#) (1)

- The library catalog uses consistent subject terms from the Library of Congress Subject Headings.
- **Find a resource that addresses your topic, then search by the assigned subject terms.**
- Subject terms can be found on the left-hand “refine your search” pane of a search results screen.

# Catalog Course Reserves

- The Course Reserves link allows you to search required or recommended books by IWS course number.



- Reserve books are course required readings kept on the Course Reserves shelf to enable all students to have access to them during on-site intensive sessions.
- Reserve books may be checked out overnight during the on-site sessions. Books ***must be returned the next day.***

# IWS Library Catalog: Search Results



Library Catalog

selecting worship songs

Home Advanced Search Course Reserves Lists

You searched for (selecting worship songs) sorted by Relevance

Refine your search

Availability

- Anywhere (10)
- Online (6)
- Main Library (10)

Format

- Book (5)
- Unspecified (4)
- Website or downloadable (2)
- Printed Music (1)

Author

- Cherry, Constance M., (3)
- Anderson, Warren John. (1)
- Baxter, Clarice (Howard), [from old catalog] (1)

All Displaying 10 of 10 results.

1 **Selecting worship songs : a guide for leaders**  
by Cherry, Constance M., 1953-. Brown, Mary Markham. Bounds, Christopher T.

Format: Book  
Publisher and date: Marion, Ind. : Triangle Publishing, c2011.  
ISBN: 9781931283427.  
\*\*\* Show 1 more ▼  
Holdings: 2 copies  
Currently available at:  
Main Library Course Reserves [ML 3000 .C45 2011]

Item type	Shelving location	Collection code	Full call number	Availability	On loan
Course Reserves	Course Reserves	General Collection	ML 3000 .C45 2011	Available	
Book	Stacks	General Collection	ML 3000 .C45 2011	On loan	05/01/2021

Place hold (1 active on 3 items) Add to Cart

Actions

- All results (10)
- Highlight search terms
- Save this search
- Print
- Email
- Download
- Export

## TIPS:

- Scroll down to see item availability, due dates for checked-out items, and number of holds placed on the title already
- Refine your search using facets on the left
- Use the Actions menu to save a complex search to repeat later

## Check the *shelving location*:

- Reference and Webber do not circulate
- Course Reserves only check-out overnight during sessions
- Books in the General Collection Stacks can be checked out

# IWS Library Catalog: eBook Example

eBooks in the library catalog cannot be checked out. Instead, they are available on the EBSCOhost platform and can be read in your browser.

□ 2 **The drama of scripture : finding our place in the biblical story**

by Bartholomew, Craig G., 1961-. Goheen, Michael W., 1955-.

Format: Book

Language: English (English)

Publisher and date: Grand Rapids, Michigan : Baker Academic, [2014]

Edition: Second Edition.

ISBN: 9780801049569 (pbk.).

Show 1 more ▾

Online Resources: [Click here for access](#)

Holdings: 1 copy

Currently available at:

Main Library EBSCO eBook [BS 635.3 .B37 2014]



Item type	Shelving location	Collection code	Full call number	Availability
Electronic Book	EBSCO eBook	EBSCO eBook Collection	BS 635.3 .B37 2014	Available

**TIP: Click the link in the catalog record to access the eBook. You will need to login to eBooks (EBSCO) with your Canvas/Populi UserID & Password**




# IWS Thesis Collection Online

- You can search for digital and print copies of IWS theses in the catalog
- See the tutorial: [How Do I Obtain a Copy of an IWS Thesis?](#)
- When you find the thesis record you want in the catalog, click on the “**Online Resources**” link to access the digital copy
- You will need to [login to Populi](#) to retrieve the file.

Enhancing a regular discipline of common prayer at Grace Episcopal Church in Orange Park, FL through the employment of shared musical leadership  
by Hart, James R.

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Publisher and date: ©2002.

**Online Resources:** Access restricted to IWS students, faculty and staff. 

Holdings: 3 copies

Currently available at:  
Main Library Populi Library [Online in Populi]

Item type	Shelving location	Collection code	Full call number	Availability
<b>Electronic Book</b>	Populi Library	Populi Digital Library	<b>Online in Populi</b>	Available

# GET HELP

Email Library staff at

[library@iws.edu](mailto:library@iws.edu)